GRAMBLING STATE UNIVERSITY

Grambling, Louisiana A Member of the University of Louisiana System

for BID #50018-220005

OUTDOOR LIBRARY FURNITURE

ISSUING AGENCY: Grambling State University

Purchasing Department Campus P.O. Box 4269 Grambling, LA. 71245

PROCUREMENT DIRECTOR: Timothy Graham

Telephone: (o) $318-274-3278 \parallel (c) 318-957-7302$

REQUISITIONED BY: Renee Harris, Project Manager

Telephone: (o) $318-274-3176 \parallel (c) 318-243-7864$

RELEASE DATE: September 13, 2021

BID OPENING DATE: Monday, October 4, 2021

BID OPENING TIME: 2:00 PM., CST

BID OPENING LOCATION: GSU Purchasing Teleconference

Ph. Number (917) 900-1022 Conference ID: 5600581#

E-mail submissions are the only acceptable method of delivery. Fax, mail, and courier delivery shall not be acceptable. Proposers e-mailing their proposals should allow sufficient time to ensure receipt of their proposal by the date and time specified. Grambling State University assumes no liability for assuring accurate/complete e-mail transmission and receipt. The responsibility solely lies with each Bidder to ensure their bid is received at the specified email address prior to the deadline for submission. Bids received after the deadline, corrupted files, and incomplete submissions will not be considered.

This ITB is available in electronic form at https://wwwcfprd.doa.louisiana.gov/osp/lapac/pubmain.cfm. It is available in printed form by submitting a written request to the Procurement Manager listed above. It is the Bidder's responsibility to check the Office of State Purchasing LaPAC website frequently for any possible addenda that may be issued. GSU is not responsible for a bidder's failure to download any addenda documents required to complete an Invitation to Bid.

| A Taken Base | Notice to Vendors: This Is Not an Order. It Is Merely An | GRAMBLING STATE UNIVERSITY Grambling, Louisiana INVITATION TO BID for Department(s): | Release Date: September 13, 2021 | Date and Time by Which Bids Must be Returned: October 4, 2021 at 2:00 pm., CST |
|------------------|--|--|---|---|
| | | TO THE VENDOR: To be returned on or before | date specified above to: | |
| Name and Address | s of Vendor (Firm or Individual) | | Grambling State University Website: <u>Purchasingbids@</u> | • . |
| | | | OR ALL BIDS, AND | /ES THE RIGHT TO ACCEPT OR REJECT ANY D WAIVES INFORMALITIES O THE PURCHASING OFFICE |
| | .: 50018- 220005 | | WEBSITE A | AS STATED ABOVE |

INSTRUCTIONS TO BIDDERS:

- 1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
- 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER.
- 3. THIS BID IS TO BE MANUALLY SIGNED IN INK.
- 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS FREIGHT ON BOARD (FOB) DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR CASH ON DELIVERY (COD) REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY
- 5. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
- 6. THIS IS A SEALED BID and MUST BE EMAILED TO THE GSU PURCHASING DEPARTMENT VIA EMAIL ACCOUNT: Purchasingbids@gram.edu
- 7. BIDS OR QUOTATIONS MAY BE CONSIDERED FOR ALL OR PART OF TOTAL
- 8. NOTE: A COMPLETE RECORD OF ALL BIDS IS KEPT ON FILE IN THE PURCHASING DEPARTMENT SUBJECT TO THE INSPECTIONS OF ANY CITIZEN. EVERY COURTESY WILL BE AFFORDED ANY CITIZEN WHO IS INTERESTED IN INVESTIGATING FOR ANY PURPOSE THE RECORD OF STATE PURCHASES. COPIES OF EVALUATIONS CAN BE EMAILED TO YOU ONLY AFTER RECEIPT OF WRITTEN REQUEST. PLEASE DO NOT CALL.
- 9. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR. ALL BID INFORMATION SHALL BE MADE WITH BLUE INK OR TYPEWRITTEN.
- 10. ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.

For questions regarding this bid, please contact Renee Harris at 318-274-3176

| TO THE | THIS QUOTATION IS |
|---|---|
| | Name of Vendor (Firm or Individual): |
| | Signature: |
| | Print Name: |
| | Title: |
| Louisiana Contractors License Number: | Telephone #: |
| | Email Address: |
| DEADLINE TO RECEIVED INQUIRIES: <u>September 20, 2021</u> | |
| DEADLINE TO ANSWER INQUIRIES: September 24, 2021 | Date Submitted: |
| | |

ARTICLE 1

DEFINITIONS

- 1.1 The Bidding Documents include the following:
 - 1. Instructions to Bidders.
 - 2. Bid Form
 - 3. General Conditions of the contract for: Outdoor Library Furniture
 - 4. Supplementary (and amended General) Conditions.
 - 5. Divisions of the Technical Specifications.
 - 6. Addenda issued during bid period. (by Owner and acknowledged in bid form)
- 1.2 Addenda are written or graphic instruments issued prior to the execution of the Contract which modify or interpret the bidding documents, including Drawings and Specifications, by additions, deletions, clarifications or corrections. Addenda will become part of the Contract Documents when the Contract is executed.

ARTICLE 2

BIDDER'S REPRESENTATION

- 2.1 Each bidder by submitting a bid represents that s/he has read and understands the bidding documents.
- 2.2 Each bidder by making a bid represents that s/he has visited the site and familiarized themselves with the local conditions under which the work is to be performed.
- 2.3 Each bidder by submitting a bid understands they must be fully qualified under any state or local licensing law for Contractors in effect at the time and at the location of the project before submitting a bid. In the State of Louisiana; only the bids of contractors and sub-contractors duly licensed under Louisiana Revised Statute 37:2150, et. seq. will be considered. The Contractor shall be responsible for ensuring all Sub-contractors or prospective Sub-contractors are duly licensed in accordance with the statute above.
- 2.4 Each bidder submitting a bid understands that GSU's Public Works Policy related to contractor licensure is that a contractor's license is required for any/all projects with an anticipated/bid cost greater than \$50,000.

ARTICLE 3

BIDDING PROCEDURES

- 3.1 Bids must be prepared on the forms provided by the Owner and submitted in accordance with the Instructions to Bidders.
- 3.2 A bid will be considered invalid if not faxed, emailed, hand delivered or USPS at the designated location prior to the time and date for receipt of bids.
- 3.3 Unless otherwise provided in any supplement to these Instructions to Bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for thirty days after the receipt of bids. However, written request (letter or telegram) for the withdrawal of a bid or any part thereof will be granted if the request is received prior to the specified time of opening.
- 3.4 Due to the COVID-19 Public Health Emergency declared by Governor John Bel Edwards in Proclamation Numbers 41, 33, 32, 30, 27, and 25 JBE 2020, electronic bid delivery is being utilized for this ITB.

| All copies of each bid must be received by electronic copy to PurchasingBids@gram.edu , | on or before |
|--|-------------------|
| the date and time specified in the Advertisement for Bids: Bid # Bid Submis | ssion – [Bidders' |
| Name]. If the file size of the email submission exceeds server requirements, the email submission | omission may be |
| broken into smaller emails with "Part 1 of" included at the end of each original Subje | ct Line (e.g. ITB |
| # Bid Submission – [Bidders' Name] – Part 1 of 3). | |

E-mail submissions are the only acceptable method of delivery. Fax, mail, and courier delivery shall not be acceptable. Proposers e-mailing their proposals should allow sufficient time to ensure receipt of their proposal by the date and time specified. Grambling State University assumes no liability for assuring accurate/complete e-mail transmission and receipt. The responsibility solely lies with each Bidder to ensure their bid is received at the specified email address prior to the deadline for submission. Bids received after the deadline, corrupted files, and incomplete submissions will not be considered.

Electronic Emailed Bids shall be opened and read on Monday, October 4, 2021, at 2:00 P.M., GSU Purchasing Teleconference: Number 1-917-900-1022, Conference ID: 5600581#

- 3.5 Prior to the receipt of bids, Addenda, if any, will be mailed or delivered (hard copy or email) to each person or firm recorded by the Owner as having received the bidding documents and will be available for inspection wherever the bidding documents are kept available for that purpose. Addenda issued after receipt of bids will be mailed or delivered only to the sealed bidder.
- 3.6 Bids for Public Works will not be considered or accepted unless the bid is accompanied by bid security in an amount of not less than five percent (5%) of the sum of the Base Bid and any Alternates. The bid security shall be in the form of a certified check drawn on a bank insured by the Federal Deposit Insurance Corporation, or a bid bond written by a surety company licensed to do business in Louisiana, accompanied by appropriate power of attorney and in favor of Grambling State University.
- 3.7 All Bids and Sureties must be signed by a duly authorized person of the firm or corporation and be accompanied by legal evidence authorizing the signature as valid.
- 3.8 Any interpretation, correction or change of the Bidding Documents will be made by Addendum. Interpretations, corrections or changes of the Bidding Documents made in any other manner will not be binding, and bidders shall not rely upon such interpretations, corrections and changes.
- 3.9 If bidding other than as specified, an indication must be made on the bid form, stating manufacturer's name and model number(s) being submitted for bid. Detailed specifications, drawings, pictures, brochures, diagrams or any other literature or information necessary to determine the equality of the bid response must be included with the bid form.
- 3.10 Prior to the issuance of a purchase order the successful bidder must submit the following items to the Purchasing Department:
 - a. Notarized affidavit
 - b. Contract
 - c. Insurance Certificate
 - d. Proof of filing of Performance and Payment Bond with Power of Attorney, if Public Works, and,
 - e. Resolution, if incorporated.

ARTICLE 4

4.1 Each bidder shall examine the bidding documents carefully and, not later than seven days prior to the date for receipt of bids, shall make written request to the Owner for interpretation or correction of any ambiguity, inconsistency or error therein which he may discover. Any interpretation or correction will be issued as an Addendum by the Owner. Only a written interpretation or correction by Addendum shall be binding. No bidder shall rely upon any interpretation or correction given by any other method.

ARTICLE 5

SUBSTITUTIONS

5.1 Each bidder represents that his bid is based upon the materials and equipment described in the bidding documents.

MANUFACTURER'S NUMBERS OR TRADE NAMES:

5.2 Where a manufacturer's product is named or specified, it is understood that "or equal" shall apply, whether stated or not. Such name and number is meant to establish the standard of quality desired and does not restrict bidders to the specific brand, make, manufacturer, or specification named; and are set forth and convey to prospective bidders the general style, type, character, and quality of product desired; and that equal products will be acceptable. Grambling State University shall be sole judge as to whether or not the material is equal to that specified.

ARTICLE 6

REJECTION OF BIDS

6.1 The bidder acknowledges the right of the Owner to reject any or all bids and to waive any informality or irregularity in any bid received. In addition, the bidder recognizes the right of the Owner to reject a bid if the bidder failed to furnish any required bid security, or to submit the data required by the bidding documents, or if the bid is in any way incomplete or irregular.

ARTICLE 7

AWARDS

7.1 Awards may not be made to any person, firm, or company in default of any contract. Said person, firm, or company shall be considered non-responsible bidders and may be reinstated and awards made to them only after they have given evidence of good faith and have satisfactorily completed their obligations.

PUBLICIZING AWARDS

7.2 Written notice of award shall be sent to the successful bidder. In procurement over \$25,000, each unsuccessful bidder shall be notified of the award provided that he/she submitted with his/her bid

a self-addressed envelope requesting this information. Notice of award will be made a part of the procurement file.

RIGHT TO PROTEST

7.3 Any person who is aggrieved in connection with the solicitation or award of a contract shall protest to the Director of Purchasing. Protests with respect to a solicitation shall be submitted in writing at least two days prior to the opening of bids on all matters except housing of state agencies, their personnel, operations, equipment, or activities pursuant to R.S. 39:1643 for which such protest shall

be submitted at least ten days prior to the opening of bids. Protests with respect to the award of a contract shall be submitted in writing within fourteen days after contract award.

AUTHORITY TO RESOLVE PROTESTS:

7.4 Prior to the commencement of an action in court concerning any controversy, the Director of Purchasing or his designee shall have the authority, to resolve the protest of any aggrieved person concerning the solicitation or award of a contract. This authority shall be exercised in accordance with regulations.

ARTICLE 8

PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND

- 8.1 Performance and Payment Bonds shall be required on Public Works projects with an expected cost greater than \$50,000. Performance and Payment Bonds, when required, shall be provided in an amount of 100% of the contract price. Performance and Payments Bonds shall be required by the successful bidder. Any surety bond required shall be written by a surety or insurance company currently on the U. S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register. For any Public Works projects, no surety or insurance company shall write a bond which is in excess of the amount indicated as approved by the U. S. Department of the Treasury Financial Management Service list. The surety bond written for a Public Works project shall be written by a surety or insurance company that is currently licensed to do business in the State of Louisiana.
- 8.2 The bidder shall require the attorney in fact who executes the required bonds on behalf of the surety to affix thereto a certified and current copy of his power of attorney indicating the monetary limit of such power.

RECORDING OF BOND AND CONTRACT

8.3 The Contractor shall record the Contract and Performance Bond with the Clerk of Court in Lincoln Parish and provide the Purchasing Department with proof of filing.

ARTICLE 9

PAYMENT

- 9.1 Payment will be made by Grambling State University.
- 9.2 The contractor will be required to provide a Clear Lien Certificate from the Lincoln Parish Clerk of Court, a process that may take an average 45 days for final payment.

ARTICLE 10

TAXES

10.1 Applicable taxes are to be included in lump sum bid.

ARTICLE 11

GUARANTEE

11.1 The materials and labor under this contract, as described in the specifications, shall be guaranteed by the Contractor for a period of five years from date of its acceptance against defects of materials or workmanship. Any defects which develop during this period shall be properly repaired or replaced without cost to the Owner as soon as possible.

ACCEPTANCE

11.2 The guarantee covering materials and labor under this contract will begin the date a Notice of Acceptance is issued to the Contractor by Grambling State University.

ARTICLE 12

CHANGES IN THE WORK

- 12.1 A Change Order is a written order to the Contractor signed by the Owner, issued after execution of the Contract, authorizing a Change in the Work or an adjustment in the Contract Sum or the Contract Time. The Contract Sum and the Contract Time may be changed only by Change Order. A Change Order signed by the Contractor indicates his agreement therewith, including the adjustment in the Contract Sum or the Contract Time. Any Change Order not signed by the Owner will be considered null and void.
- 12.2 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and the Contract Time being adjusted accordingly. All such changes in the Work shall be authorized by Change Order, and shall be performed under the applicable conditions of the Contract Documents.
- 12.3 Any change order in excess of the contract limit as defined herein shall be let out for public bid. The term contract limit as used herein shall be equal to the sum of \$10,000 per project. When the Change Order is negotiated it shall be fully documented and itemized as to cost, including material quantities, material costs, insurance, employee benefits, other related costs, profit and overhead. Where certain unit prices are contained in the initial contract no deviation shall be allowed in computing negotiated change order cost.

SUPPLEMENTARY CONDITIONS

ARTICLE 1

CONTRACTOR

CONTRACTOR'S LICENSE

1.1 The Contractor shall certify that s/he is licensed under Act 377 of the 1976 Louisiana Regular Legislative Session and show the contractor license number and the <u>bid</u> number on the Bid Form; except projects financed, partially or wholly, with Federal Funds, provided that any successful Bidder before signing Contract thereon, files application for a license and pays the fee as provided in this Act and complies with all terms and provisions of this Act and with the rules and regulations of the Licensing Board.

CONTRACTOR'S AFFIDAVIT

1.2 In accordance with the Louisiana R.S. 38:2190 - 2220, if the Contract is awarded to the successful Bidder, the bidder shall, at the time of the signing of the Contract, execute the AFFIDAVIT included in the Contract Documents.

ARTICLE 2

PAYMENTS AND COMPLETION

SUBSTANTIAL COMPLETION

2.1 The Owner will issue a NOTICE OF ACCEPTANCE for the Contractor to record with the Clerk of Court in Lincoln Parish.

FINAL COMPLETION AND FINAL PAYMENT

2.2 The Contract is to provide that the contractor is not to be paid more than ninety percent (90%) of the amount of the contract upon completion of the work. The Contractor shall record the NOTICE OF ACCEPTANCE with the Lincoln Parish Clerk of Court and shall furnish a CLEAR LIEN CERTIFICATE from the Clerk of Court within forty-five days after recordation of NOTICE OF ACCEPTANCE. At that time, the remaining ten percent (10%) will be paid.

LIQUIDATED DAMAGES

2.3 The Owner will suffer financial loss if the Project is not substantially complete on the date set forth in the CONTRACT DOCUMENTS. The Contractor (and/or Surety) shall be liable for and shall pay to the Owner Liquidated Damages for each calendar day of delay until the work is Substantially Complete. The Completion Time stated in Consecutive Calendar Days and the Liquidated Damages stated in Dollars Per Day are listed in the PROPOSAL FORM

ARTICLE 3

INSURANCE

<u>INSURANCE</u>: Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. <u>The cost of such insurance shall be included in the Contractor's bid.</u>

A. MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

- 1. Insurance Services Office form number GL 0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001). "Claims Made" form is unacceptable. The "occurrence form" shall not have a "sunset clause."
- 2. Insurance Services Office form number CA 0001 (Ed. 1/78) covering Automobile Liability and endorsement CA 0025 or CA 0001 12 90. The policy shall provide coverage for owned, hired, and non-owned coverage. If an automobile is to be utilized in the execution of this contract, and the vendor/contractor does not own a vehicle, then proof of hired and non-owned coverage is sufficient.
- 3. Workers' Compensation insurance as required by the Labor Code of the State of Louisiana, including Employers Liability insurance.

B. MINIMUM LIMITS OF INSURANCE

Contractor shall maintain limits no less than:

- 1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
- 2. Automobile Liability: \$1,000,000 combined single limit per accident, for bodily injury and property damage.
- 3. Workers Compensation and Employers Liability: \$1,000,000 Each Accident, \$1,000,000

Each employee, Workers' Compensation limits as required by the Labor Code of the State of Louisiana and Employers Liability coverage.

D. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by the Agency. At the option of the Agency, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Agency, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

E. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

- 1. General Liability and Automobile Liability Coverage \$2,000,000 Each Occurrence
 - a. The Agency, its officers, officials, employees, Boards and Commissions and volunteers are to be added as "additional insured" as respects liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied or used by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its officers, officials, employees or volunteers. It is understood that the business auto policy under "Who is an insured" automatically provides liability coverage in favor of Grambling State University and the State of Louisiana.
 - b. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its officers, officials, and employees, Boards and Commissions or volunteers.
 - c. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the Agency.

3. All Coverage

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Agency.

F. ACCEPTABILITY OF INSURERS

Insurance is to be placed with insurers with an A.M. Best's rating of "A- VI or higher". This requirement will be waived for workers' compensation coverage only for those contractors whose workers' compensation coverage is placed with companies who participate in the State of Louisiana Workers' Compensation Assigned Risk Pool or the Louisiana Workers' Compensation Corporation.

G. <u>VERIFICATION OF COVERAGE</u>

Contractor shall furnish the Agency with certificates of insurance affecting coverage required by this clause. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by Grambling State University before work commences. Grambling State University reserves the right to require complete, certified copies of all required insurance policies, at any time.

H. SUBCONTRACTORS

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

DIVISION 1 - GENERAL REQUIREMENTS

A. SUMMARY OF THE WORK

1. Work under this Contract shall include, but is not necessarily limited to, the following as summarized; to **Outdoor Library Furniture** (**SEE PART I**)

B. LAWS, RULES AND REGULATIONS

1. Contractor shall comply with all applicable federal, state, local and University laws, ordinances, rules and regulations and shall: furnish and pay for all required permits, licenses and bonds; pay all charges and fees, and give all notices necessary and incidental to the due and lawful work required under this project.

C. ALTERNATES

1. Base Bid

D. SITE INSPECTIONS AND PROJECT MEETINGS

1. <u>Site Inspections</u>

Each bidder by making a bid represents that s/he has visited the site and familiarized themselves with the local conditions under which the work is to be performed.

2. Pre-Work Conference

Prior to the Contractor beginning any work on this project, the University will conduct a Pre-Work Conference to review and approve the Contractor's work schedule and inform the Contractor of any special conditions, controls and regulations that apply to the project.

E. TEMPORARY FACILITIES AND CONTROLS

1. <u>Safety Conditions</u>

The Contractor shall post adequate warning signs and maintain safety lights as required to warn persons of hazardous conditions.

F. MATERIAL AND EQUIPMENT

1. Transportation and Handling

The Contractor shall provide for all transportation and handling required for the work on this project.

2. Storage and Protection

The Contractor shall be responsible for storage and protection of equipment and materials. The Contractor shall Protect all property of the Owner, and shall repair same, if damaged.

GENERAL WORK DESCRIPTION

Scope of Services: The work of this Contract, except as otherwise specified shall include all labor, materials, equipment and facilities necessary to produce the required result, all transportation and services, and all materials and equipment incorporated and intended to be incorporated in such results. The Work includes all fees, taxes, permit costs, insurance premiums, and costs for overhead, superintendence, temporary facilities, and other direct and indirect costs and expenses incidental to the performance of the Work.

EXISTING CONDITIONS

The Contractor shall accept the area of the work in its present condition and carefully examine the area of the work and determine for himself all existing conditions visually discernable and/or reasonably expected from his understanding of the Construction Documents and/or reasonably inferrible from the Contract Documents or his particular knowledge of this particular type of project, and shall be responsible for same. No activity by the Contractor shall jeopardize the usefulness of the existing building to the Owner at any time during the construction period.

INTERPRETATION OF DOCUMENTS

The Contractor shall notify the Architect of any ambiguity, inconsistency or error which he may discover upon examination of the Construction Documents or of the site and local conditions. Interpretations, changes or corrections shall be made by Change Order. Interpretations, changes or corrections made in any other manner will not be binding. If the Contractor performs any work knowing it to be contrary to applicable laws, ordinances rules and regulations, and without such notice to the Architect, he shall assume full responsibility therefore and shall bear all costs attributable thereto.

WORKING CONDITIONS AND SCHEDULING

- A. In general, the work may be performed during normal hours, provided it is performed in a manner which does not interfere with the normal use and functions of the adjacent areas and buildings by the Owner, and is of a duration authorized in advance by the Owner.
- В. The Contractor shall furnish sufficient forces, construction plant and equipment, and shall work such hours of overtime or perform a continuous operation if necessary to insure the prosecution of the work in accordance with the approved progress schedule. It is imperative that the Work be completed on or before the date scheduled, and necessary allowances shall be made in estimating the project to allow for the construction schedule. The Contractor shall "accelerate" his subcontractors to the fullest extent and he shall impress upon his subcontractors the expedience required to overcome delays on their part or in the delivery of materials. He shall be alert to any and all happenings that affect the progress of the project. If the Contractor should fall behind in the progress schedule, it is mandatory that he take immediate steps, whatever required, to put the project back on schedule. Neither the Contractor nor any of his subcontractors nor anyone working on the Project shall be entitled to any compensation whatsoever for acceleration of the work for any reason for which the Contractor or any of his subcontractors or anyone else working on the Project is responsible, even if that responsibility is only a partial cause of the need to accelerate.
- C. The building will be occupied and in operation during the furniture installation time.

- C. The Contractor shall make the necessary arrangements with the Owner for establishment of time of entering the building with new material and for the time for removing trash, debris, and unused materials from the building.
- D. The entrances, lobbies, passages, corridors, stairways, and other common areas shall not be encumbered or obstructed by the Contractor during furniture installation.
- E. Contractor is responsible for removal and disposal of all trash, debris and unused materials from the site. Use of the buildings dumpsters is not permitted.
- F. Coordinate all aspects of the use of the building with building management.

PROTECTION OF OWNER'S PROPERTY AND PUBLIC

- A. Contractor shall protect Owner's existing property that is adjacent to the Work being performed under this contract. Contractor shall also obtain approval from the Architect prior to removal of protection. Removal of such protection shall likewise be performed with extreme care to prevent possible damage to the Owner's property.
- B. Protect the public from the work of this contract.
- C. It is of utmost importance that all construction work be done without interfering with the normal operations of the adjacent areas and buildings.
- D. Provide protective covering substantial enough for moving equipment not to damage existing floors, walls, doors, frames, etc.
- E. Restore all areas and items disturbed by the new construction to original condition.

CLEANLINESS AND CLEANUP

All existing areas must be left absolutely clean at the completion of the work, and after each "off-hour" operation if the Owner is to occupy the area the ensuring day. Any area not adequately cleaned by the Contractor shall be cleaned by the Owner (to his satisfaction) and the cost of such cleaning operations shall be deducted from any monies still due the Contractor.

PRODUCT DATA

- A. Collect and submit all required data into one submittal for review shall be electronic pdf file for each material, product or system; and mark each copy to show which choices and options are applicable to the project. Include manufacturer's standard printed recommendations for specific application and use for this project, compliance with standards, application of labels and seals, notation of field measurements which have been checked, and special coordination requirements. Maintain one set of product data at the project site, available for reference by the architect or others.
 - Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturer' standard data to provide information unique to this Project. Where printed Product Data includes information on several products that are not required, mark copies to indicate the applicable information only. Include the following information:
 - a. Manufacturer's printed recommendations.
 - b. Compliance with trade association standards.
 - c. Compliance with recognized testing agency standards.

- d. Application of testing agency labels and seals.
- e. Notation of dimensions verified by field measurement.
- f. Notation of coordination requirements.
- 2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.
- B. Submit each required submittal in pdf. The Architect will return marked with action taken and corrections or modifications required.
 - 1. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.

MANUFACTURER'S INSTRUCTIONS

- A. When specified in individual specification Sections, submit manufacturers' printed instructions for delivery, storage, assembly, installation, start-up, adjusting, and finishing, in quantities specified for Product Data
- B. Identify conflicts between manufacturers' instructions and Contract Documents.

MANUFACTURER'S CERTIFICATES

- A. When specified in individual specification Sections, submit manufacturers' certificate to Architect/Engineer for review, in quantities specified for Product Data.
- B. Indicate material or product conforms to or exceeds specified requirements. Submit supporting reference date, affidavits, and certifications as appropriate.
- C. Certificates may be recent or previous test results on material or Product, but must be acceptable to Architect.

PRODUCTS

- A. Products: Means new furniture, furnishings and equipment forming the Work. Does not include machinery and equipment used for preparation, fabrication, conveying and erection of the Work. Products may also include existing materials or components required for reuse.
- B. Provide interchangeable components of the same manufacturer, for similar components.
- C. The name of certain brand, make, manufacturer, or definite specification is utilized only to demote the quality standard of product desired and the bidder is not restricted to the specific brand, make, manufacturer, or definite specification named. The specific brand, make, manufacturer, or definite specification named is used only to convey to prospective bidders the general style, type, character and quality of product desired. Equivalent products will be acceptable if preapproved by the professionally employed engineer for this project.

TRANSPORTATION AND HANDLING

- A. Transport and handle products in accordance with manufacturer's instructions.
- B. Promptly inspect shipments to assure that products comply with requirements, quantities are correct, and products are undamaged.
- C. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.

STORAGE AND PROTECTION

- A. Store and protect products in accordance with manufacturer's instructions, with seals and labels intact and legible. Store sensitive products in weather-tight, climate controlled enclosures.
- B. When (and if) off-site storage is approved by the Architect (only for special situations), provide secure and weatherproof storage and protection acceptable to the Architect.
- 1. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to avoid condensation.
- 2. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- 3. Arrange storage of products to permit access for inspection. Periodically inspect to assure products are undamaged and are maintained under specified conditions.

PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Products of manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

SUBSTITUTIONS

- D. Substitutions (Definition): Changes in products, materials, equipment, and methods of construction required by the Contract Documents proposed by the Contractor are considered only prior to the bid. Substitutions after the contract is awarded are not allowed.
- E. Substitutions maybe considered when a product becomes unavailable through no fault of the Contractor.
- F. Document each request with complete data substantiating compliance of proposed Substitution with Contract Documents, benefit to the project, including associated credit to the project budget or benefit to the project schedule.
- G. A request constitutes a representation that the Contractor:
 - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
 - 2. Will provide the same warranty for the Substitution as for the specified product.
 - 3. Will coordinate installation and make changes to other Work which may be required for the Work to be complete with no additional cost to Owner.
 - 4. Waives claims for additional costs or time extension which may subsequently become apparent.
 - 5. Will reimburse Owner for review or redesign services associated with re-approval by authorities.

FURNITURE AND ACCESSORIES

PART 1 - GENERAL

WORK INCLUDES

A. Furnish all labor, materials, tools, and equipment, and perform all operations necessary for furniture and accessory work indicated and/or specified. See specification sheets following this section.

QUALITY ASSURANCE

- A. Provide furniture as produced by specified manufacturer or equals indicated, including hardware, accessory items, mounting brackets and fastenings.
- B. Contractor shall field verify all dimensions and conditions prior to any submittals and ordering of products and is responsible for all such dimensions and conditions for coordination with products required.

1.03 SUBMITTALS

- A. Submit item below for review in electronic pdf file format
- B. Product Data: Submit manufacturer's brochure cut sheets of each piece of furniture and accessory, installation instructions, and samples of specified finishes.
- C. Brochure, cut-sheets, specifications, installation instructions and finished samples shall be submitted in two (2) sets, placed separately in three-ring, black vinyl binders with project identification on the outside cover of each binder. The samples of the specified finishes shall be attached to the appropriate brochure cut-sheet and cross-referenced to the specification numbers given to each; (Example: CH-1, etc.). Binders shall be submitted to the Architect.
- D. Shop Drawings: Submit shop drawings showing open office partition layout. Show all panels, clips, connectors, caps and accessories required for a complete installation. Show items required to be coordinated with electrical and data connections

1.04 FIRE RESISTANCE RATINGS

A. All fabric shall be Class A fire rated in accordance with ASTM E-84-Surface Burning Characteristics.

PART 2 - PRODUCTS

2.01 GENERAL

- A. Refer to furniture specification sheets included herein, following this section.
- B. Porcelain Enamel Warranty: Furnish the manufacturer's written warranty, agreeing to replace porcelain enamel that do not retain their original writing and erasing qualities, become slick and shiny, or exhibit crazing, cracking, or flaking, provided the manufacturer's instructions with regard to handling, installation, protection and maintenance have been followed.

C. Boards: All boards shall be porcelain enamel steel manufactured to exceed the performance specifications for porcelain enamel chalkboards S104 of the Porcelain Institute. The chalkboards and dry-marker boards shall be capable of supporting papers by means of magnets. The writing surfaces shall resist wear and damage from shock and abrasion and shall not dent, shatter or crack. The surfaces shall retain their original color, writing, and erasing qualities and shall not become glossy or shiny in normal classroom use. The reflectance factor shall not be less than 15% nor more than 20% as recommended by the American Illuminating Engineering Society and the American Institute of Architects, in their report, American Standard Practice for School Lighting, A.I.A. No. 32F28

PART 3 - EXECUTION

3.01 INSTALLATION

- A. Contractor shall provide and install specified furniture, furnishings and equipment in the shown or noted locations. All items shall be fully assembled, adjusted and properly placed in their final locations, ready for the Owner's use.
- B. If the installer sees that the placement of any specific piece of furniture would make the subsequent access to electrical or telephone outlets difficult or impossible, then he should so inform the Owner before installing that piece of furniture. Failure to do so, may require the moving of the furniture to allow access to the outlet, at no additional charge to the Owner.
- C. Damaged furniture shall be repaired to the satisfaction of the Owner, including replacement if necessary where the damaged area cannot be corrected to his satisfaction. The Owner shall be allowed the use of the damaged items until they are replaced or provided with temporary furniture similar to the specified item until replacement of permanent item is accomplished.
- D. All items shall be left clean after installation and all packing materials removed from the building. Packing materials shall be removed from the site by this Contractor and not placed in the Owners trash containers.
- E. Any building surface damaged or soiled by installation of these items shall be restored to prior condition as directed by the Architect.

F. Whiteboards: As follows:

- 1. Install in accordance with manufacturer's printed instructions.
- 2. Secure units level and plumb to metal studs as required for support of the whiteboards.
- 3. Deliver factory-built whiteboard units completely assembled in one piece without joints, wherever possible. Where dimensions exceed panel size, provide 2 or more pieces of equal length as acceptable to the Architect. When overall dimensions require delivery in separate units, pre-fit components at the factory, disassemble for delivery, and make final joints at the site. Use splines at joints to maintain surface alignment.
- 4. Install units in locations and at mounting heights indicated and in accordance with the manufacturer's instructions. Keep perimeter lines straight, plumb, and level. Provide ground clips, backing materials, adhesives, brackets, anchors, trim, and accessories necessary for a complete installation.
- 5. Coordinate job-site assembled units with grounds, trim and accessories. Join parts with a neat precision fit.



| FURNITURE TY | PE: | | DESCRIPTION: |
|--------------|--|-----------------|--|
| TBL-01 | | | OUTDOOR TABLE |
| IMAGE: | | | VENDOR: |
| | | LANDSCAPE FORMS | |
| | | | PRODUCT NAME: |
| | The state of the s | 11 | "GO" TABLE |
| | | | DIMENSIONS: |
| | | | 30" x 114" x 30" |
| | | | REMARKS: |
| | | | ALTERNATES: MUUTO-LINEAR STEEL TABLE MAGLIN-ICONIC TABLE |
| | | | FINISHES: |
| | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. |
| QUANTITY: | | | FINISHES TO BE SELECTED AFTER BID IS AWARDED. |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | |
| 257 | PUBLIC BALCONY | 1 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | 1 | TOTAL: 1 | |



| FURNITURE TYP | E: | | DESCRIPTION: |
|---------------|--------------------------|-----------|---|
| TBL-02 | | | OUTDOOR TABLE |
| IMAGE: | | | MANUFACTURER: |
| | | | LANDSCAPE FORMS |
| | | | PRODUCT NAME: |
| | | | WINDMARK TABLE |
| | | | DIMENSIONS: |
| | | | 41.75"x41.75"x29" |
| | | | REMARKS: |
| | LA | | ALTERNATES: |
| | | | JANUE ET CIE – BRANCH TABLE-35.5"SQ. |
| | | | PETER PEPPER – VENUS 35" SQ. |
| | | | FINISHES: |
| QUANTITY: | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. FINISHES TO BE SELECTED AFTER BID IS |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | AWARDED. |
| N/A | FIRST FLOOR | 3 | |
| | ALCOVE BY COFFEE ROOM | | |
| | COLLECTOOM | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | 1 | TOTAL: 3 | |



| FURNITURE TY | PE: | DESCRIPTION: | |
|------------------|---------------------------|--------------|---|
| TBL-03 | | | STONE COFFEE TABLE |
| IMAGE: | | | VENDOR: |
| IWAGE. | | | 2MODERN |
| | | | PRODUCT NAME: |
| | | | VONDOM STONE COFFEE TABLE |
| | | | DIMENSIONS: |
| | | | 34.25 in W x 32.75 in D x 9.75 in H |
| | | | REMARKS: |
| | | | ALTERNATES: |
| | | | KNOLL-MAYA LIN STONE |
| | | - | VONDOM-PILLOW COFFEE TABLE |
| | | | FINISHES: |
| OHANTITY: | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. FINISHES TO BE SELECTED AFTER BID IS |
| QUANTITY: | I | | AWARDED. |
| ROOM NUMBER: 257 | ROOM NAME: PUBLIC BALCONY | QUANTITY: | |
| 231 | T OBLIC BALCONT | | - |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL: 1 | |



| FURNITURE TY | PE: | | DESCRIPTION: |
|--------------|----------------|-----------|--|
| CH-01 | | | OUTDOOR BENCH |
| IMAGE: | | | VENDOR: |
| IWAGE. | | | LANDSCAPE FORMS |
| | | | PRODUCT NAME: |
| | | | MULTIPLICITY BENCH, STRAIGHT BACKLESS |
| | | | DIMENSIONS: |
| | | | 23"x95"x18" |
| | | | REMARKS: |
| | | | ALTERNATES: MUUTO -LINEAR STEEL BENCH VIA- TAHOE BENCH |
| | | | FINISHES: |
| | | | IPE WOOD SEAT WITH POWDER COATED SILVER LEGS |
| QUANTITY: | | | |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | |
| 257 | PUBLIC BALCONY | 2 | - |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL: 2 | |

| FURNITURE TY | PE: | | DESCRIPTION: |
|--------------|--------------------------|-----------------|--|
| CH-02 | | | OUTDOOR METAL CHAIR |
| INA OF | | | VENDOR: |
| IMAGE: | | LANDSCAPE FORMS | |
| | 11 11 111 | | PRODUCT NAME: |
| | 14/4/4/ | | WINDMARK RAIN CHAIR |
| - | | | DIMENSIONS: |
| | | | 23"x18.5"x31" |
| | 0 | | REMARKS: |
| 6 | | | ALTERNATES: GORDON INTERNATIONAL – FULLER CHAIR VIA-SPLASH CHAIR |
| | | | FINISHES: |
| | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. |
| QUANTITY: | | | FINISHES TO BE SELECTED AFTER BID IS |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | AWARDED. |
| N/A | FIRST FLOOR | 12 | |
| | ALCOVE BY COFFEE ROOM | | - |
| | 0011221100111 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL: 12 | |



| FURNITURE TY | PE: | | DESCRIPTION: |
|--------------|------------------------------|-----------|--|
| CH-03 | | | OUTDOOR STONE SOFA |
| IMAGE: | | | VENDOR: |
| IWAGE. | | | 2MODERN |
| | | | PRODUCT NAME: |
| | - | | VONDOM SOFA |
| | | | |
| | | | DIMENSIONS: |
| | | | Overall: 78.75 in W x 32.75 in D x 30.75 in H Seat Height: 15.75 in |
| | | | REMARKS: |
| | | | OR APPROVED EQUAL |
| | | | FINISHES: |
| | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. |
| QUANTITY: | | | NOT NEEDEL IN OF STANCE. |
| ROOM NUMBER: | ROOM NAME: PUBLIC BALCONY | QUANTITY: | FINISHES TO BE SELECTED AFTER BID IS AWARDED. |
| 231 | T OBEIC BALCONT | 1 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL: 1 | |
| | | TOTAL: 1 | |



| FURNITURE TYPE: | | | DESCRIPTION: |
|-----------------|----------------|------------------------------|---|
| CH-04 | | OUTDOOR STONE CHAIR VENDOR: | |
| IWAGE. | | | 2MODERN |
| | | | PRODUCT NAME: |
| | | | VONDOM STONE CHAIR |
| | | | DIMENSIONS: |
| | | | Overall: 34.75 in W x 31.5 in D x 30 in H Seat Height: 15.75 in |
| | | | REMARKS: |
| | | | ALTERNATES: JANUS ET CIE-SCOOP CHAIR |
| | | | FINISHES: |
| QUANTITY: | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. FINISHES TO BE SELECTED AFTER BID IS |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | AWARDED. |
| 257 | PUBLIC BALCONY | 6 | |
| | | TOTAL: 6 | |



| FURNITURE TY | PE: | | DESCRIPTION: |
|--------------|-----------------|----------------|--|
| TR-01 | | | CURVILINEAR WASTE RECEPTABLE |
| | | | VENDOR: |
| IMAGE: | | | |
| | | | MAGNUSON |
| | | | PRODUCT NAME: |
| | | | SOTARE – SO1818L 34 GALLON –HALF ELLIPTICAL |
| | 0 | | DIMENSIONS: |
| | | | 33 3/4" x 18" x 18" |
| | | | REMARKS: |
| | | | ALTERNATES: |
| | | | PETER PEPPER – HEALTH FIRST |
| | | | LANDSCAPE FORMS – COLLECT LITTER |
| | | | FINISHES: |
| | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. |
| QUANTITY: | | | FINISHES TO BE SELECTED AFTER BID IS |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | AWARDED. |
| 138 | COFFEE COMMONS | 2 | - |
| 140 | LEARNING COMMON | | |
| 137 | COFFEE ROOM | 1 | |
| 108 | SEMINAR ROOM | 2 | |
| 254 | LOUNGE SEATING | 1 | |
| 207 | GENERAL READING | 2 | - |
| 253 | GROOM | 1 | - |
| | | | - |
| | | | - |
| | I | I FOTAL: 10 | - |
| | I | OTAL. IU | |



| FURNITURE TY | PE: | | DESCRIPTION: |
|--------------|-------------------------|-----------|---|
| TR-02 | | | CURVILINEAR WASTE RECEPTABLE |
| IMAGE: | | | VENDOR: |
| | | | MAGNUSON |
| | | | PRODUCT NAME: |
| | | | SOTARE – SO1818L 34 GALLON –HALF ELLIPTICAL SO1809L-LEFT - QUARTER ELLIPTICAL WITH PAPER OPENING SO1809L-RIGHT – QUARTER ELLIPTICAL WITH CAN OPENING DIMENSIONS: |
| | | | 33 3/4" x 18" x 18" |
| | | | REMARKS: |
| | | | ALTERNATES: PETER PEPPER – RESORT LANDSCAPE FORMS - SELECT FINISHES: |
| QUANTITY: | | | PRICE @ STANDARD LEVEL THAT DOES |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | NOT RESULT IN UPCHARGE. FINISHES TO BE SELECTED AFTER BID IS |
| 138 | COFFEE COMMONS | 1 | AWARDED. |
| 140 | LEARNING COMMON | 5 | |
| 100 | VESTIBULE | 1 | |
| 107 | COMPUTER LAB | 1 | _ |
| 101 223 | LOBBY LOUNGE SEATING | 2 | _ |
| 254 | LOUNGE SEATING | 1 | _ |
| 234 | COORIDOR 3 | 2 | \dashv |
| 207a | PRINT AREA | 1 | \dashv |
| 208 | LOUNGE AREA | 1 | - |
| 226 | INSTRUCTIONAL | 1 | |
| 253 | G ROOM | 1 | |
| - | | ΓOTAL: 18 | |



| FURNITURE TY | PE: | DESCRIPTION: | | |
|--------------|--|-------------------|---|--|
| WB-01 | | | WHITE BOARD | |
| | | VENDOR: | | |
| IMAGE: | | | | |
| | | | MOORE CO | |
| - | | i i | PRODUCT NAME: | |
| | | | Porcelain Steel Whiteboard with Deluxe Aluminum Trim | |
| | †e | | DIMENSIONS: | |
| | 7 | - 1→n | 4'-0" x 6'-0" | |
| | | x 12 | REMARKS: | |
| :- | $\sigma = \frac{\times \lambda(x-y)}{\Lambda^2} p = \frac{\lambda^2}{\Lambda^2}$ | OR APPROVED EQUAL | | |
| | | | FINISHES: | |
| QUANTITY: | | | PRICE @ STANDARD LEVEL THAT DOES NOT RESULT IN UPCHARGE. FINISHES TO BE SELECTED AFTER BID IS | |
| ROOM NUMBER: | ROOM NAME: | QUANTITY: | AWARDED. | |
| 127-136 | STUDY ROOMS | 9 | \dashv | |
| 209-211 | STUDY ROOMS | 3 | 7 | |
| 213 | STUDY ROOMS | 1 | | |
| 216 | STUDY ROOMS | 1 | | |
| 156 | MAKER SPACE | 1 | _ | |
| 157 158 | PRES/PRACT. RM PRES/PRACT. RM | 1 1 | _ | |
| 107 | COMPUTER LAB | 2 | \dashv | |
| 222 | FAC/STU COLLAB | 1 | \dashv | |
| 242 | WORKROOM | 1 | | |
| | | | _ | |
| | | | | |
| | | | | |
| | | | _ | |

TOTAL: 21

LOUISIANA UNIFORM PUBLIC WORK BID

TO: Grambling State University
403 Main Street
Grambling, LA 71245

BID FOR: Outdoor Library Furniture

403 Main Street Grambling, LA 71245

The undersigned bidder hereby declares and represents that she/he; (A) has carefully examined and understands the Bidding Documents, (B) has not received, relied on , or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, (C) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances, and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Grambling State University and dated: **September 13, 2021.**

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging)

| Item # | Item Code | Item Description | Quantity | Unit Price | Ext. Price | | |
|---|--------------|--|----------|------------|------------|--|--|
| 1. | TBL-03 | Stone Coffee Table Vondom Stone Coffee Table | 1 | \$ | \$ | | |
| 2. | CH-01 | Outdoor Bench - Multiplicity Bench, Straight Backless | 2 | \$ | \$ | | |
| 3. | CH-02 | Outdoor Metal Chair Windmark Rain Chair | 12 | \$ | \$ | | |
| 4. | CH-03 | Outdoor Stone Sofa Vondom Sofa | 1 | \$ | \$ | | |
| 5. | CH-04 | Outdoor Stone Chair Vondom Stone Chair | 6 | \$ | \$ | | |
| 6. | TR-01 | Curvilinear Waste Receptacle Sotare-So1818L, 34 gal. Half Elliptical | 10 | \$ | \$ | | |
| 7. | TR-02 | Curvilinear Waste Receptacle Sotare-SO1818L, 34gal. Half Elliptical SO1809L-Left -Quarter Elliptical with Paper opening, SO1809L-Right - Quarter Elliptical with Can Opening | 18 | \$ | \$ | | |
| 8. | WB-01 | White Board - (4' x 6'): Porcelain Steel Whiteboard w/ Deluxe Aluminum Trim | 21 | \$ | \$ | | |
| SUM TOTAL of BASE BIDS Scope for OUTDOOR LIBRARY FURNITURE: For all work required by the Bidding Documents | | | | | | | |

| 8. | WB-01 | White Board - (4' x 6'): Porcelain Steel Whiteboard w/ Deluxe Aluminum Trim | 21 | \$ | |
|-------------------------|---------|---|-----|----|--|
| FURNI | TURE: F | F BASE BIDS Scope for OUTDOOR LIB For all work required by the Bidding Docum | | | |
| (Add items 1 through 8) | | | (\$ | | |
| | | | | | |